UiO Seksjon for komparativ medisin, IMB		
Evacuation plan for Conventional unit/office		Side: 1 av 1
spaces/lunch room/locker rooms		
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Revidert fra V6 30/10/18		

This procedure describes the evacuation plan in the case of fire/fire alarm for all personnel in the Conventional unit/office spaces/lunch room/locker rooms at KPM. The purpose of the procedure is to ensure the safety of people and to prevent GMO from escaping into the wild.

The head of KPM is responsible for the training of all personnel at KPM and for documenting that training has been carried out. The group leaders are responsible for the training of their respective employees. All visitors are responsible for familiarizing themselves with the emergency exits.

Everyone located at KPM must evacuate in the case of a fire/fire alarm. Note that in the animal rooms and laboratories there will only be a visual warning, not a sound warning.

In case of fire/fire alarm

The following instructions are to be followed as long as long as doing so does not pose a threat to life and health:

- 1. Personnel may attempt to extinguish a fire with a water hose or CO2 appliance.
- 2. If the fire cannot be extinguished, the nearest manual fire detector must be triggered.
- 3. Close any open doors and evacuate immediately! Call the fire department at 110.
- 4. Everyone must evacuate in case of a fire alarm and everyone is responsible for his/her own evacuation.
- 5. The instruction is to be followed as long as safety is maintained.
- 6. Any open cages containing animals must be closed before evacuation.
- 7. Any experiments must cease immediately. The termination of animals must be considered. NB! Animals in anesthesia must not be able to wake up and escape from the facility.
- 8. If any gases, like propane or oxygen is in use, close the outlet.
- 9. Employees evacuate and encourage anyone in the immediate vicinity to evacuate.
- 10. The meeting point outside is behind the wall by the containers at the loading dock.
- 11. Personnel are not allowed to re-enter the building until instructed to do so by the Estate Department or the Fire Department.
- 12. The "floor contact person" stays behind to clarify the situation with the Estate department.

Evacuation

Option 1: Marked emergency exit by main entrance to the facility

Option 2: Marked emergency exit in the Conventional unit

Option 3: Other marked emergency exits