

## Report 2- 2016 LAMU for BiO and NCMM, Wednesday, May 19th 09.30– 11.30

**Present:** Ingrid Kjelsvik, Elisa Bjørge, Camila Esguerra, Mari Nyquist- Andersen (BiO) and Kirsti Elisabeth Præsteng (NCMM), Gladys Tjørhom and Liv Bjørland (secretary).

**Item 1-2/16** The minutes from the meeting on **16.03.15** were approved with minor corrections.

**Item 2-2/16** Short briefings.

- Ventilation in room 52143 and 42144: The ventilation can probably be improved with minor corrections which will not be too expensive. *Decision: Liv calls for technical expertise and tender*
- Security benches: The yearly check-up, scheduled for May has been postponed. *Decision: Settled to be done from September 5th until 10th.*
- HSE courses at UiO. The results in the SAP review about BiO/ NCMM-staff participation on mandatory “Lab Safety” courses were not very encouraging, but the report lacks information about the First Aid course and the theoretical fire safety course. *Liv asks for more information*
- The new BiO web pages will be published 25.05.16. Updated pages like “persons at BiO” is very much wanted.

**Item 3-2/16** Reviewing some instructions and forms concerning HSE.

- LAMU reviewed the 4 attached guidelines and information forms. The updated information concerning CLP-classification for CMR-chemicals and the guidelines were commented on the requirement to have the information available in the labs. The same for the updated info on emergency numbers.
- All forms are available on the new HSE web site, and it is considered too time consuming to update folders in every lab, and people do not read it. The form for emergency numbers is therefore already up on the walls several places, and any other arrangement has to be done by the groups. *The information about CMR-chemical will be put up in the common weighing rooms.*
- The form for risk-assessment in ECO-online is made as a support for the administrators to do the risk-assessment on the location. *The form has to be adapted until we have one that can easily be understood and filled in*

**Item 4-2/16** Follow-up “Learning and working environment 2016”:

- Presenting new people at the weekly mandatory seminar is now routine. This makes it easier for all people to get known.

**Item 5-2/16** Date for the safety inspection, autumn 2016:

- The date will be: September, Wednesday 28<sup>th</sup> (9.30-14.30) at BiO and Thursday 29<sup>th</sup> (10.00-13.00) at NCMM.

**Item 6-2/16** Miscellaneous:

- The SAL-group is asking for automatic opener for door into the corridor at level E2. *Liv will ask for a tender/ price before it's decided to invest in this.*

**Item 7-2/16** The 3<sup>rd</sup> LAMU-meeting in 2016 will be Wednesday, September 7<sup>th</sup>, 9.30-11.30

Attached to the agenda for this meeting:

- Item 1 LAMU-report 1, 16.03.16
- Item 3 Reviewing instructions
  - Basic factors for risk assessment in ECO-online
  - CMR classification
  - Guidelines for working with CMR-chemicals
  - Emergency phone numbers

06.06.16 Liv Bjørland