

## **Report LAMU NCMM 1- 2018, Friday, 09.02.18 at 9.00- 10.30**

**Present:** Ingrid Kjelsvik, Gladys Tjørhom, Mari Nyquist-Andersen, Johannes Bauer and Liv Bjørland.

**Not present:** Camila Esguerra

Item 1-1/18 Minutes from meeting 29.11.17 were approved

Item 2-1/18 Short briefings

- It seems like the invitation codes for the Web-courses are still not working as expected.
- It is no longer a requirement for safety data sheets to be available as a paper edition in the labs. It is adequate for the safety representatives to have "access to" the substance directory and not an "own copy".
- The LAMU-seminar takes place 12.03.18 and deals with sexual harassment and IA follow up on persons on longterm sick leave.
- NCMM has sent out information to all employees about performance assessment interviews, at least one per year and links to how this is done at UiO.

Item 3-1/18 Report from the safety inspection and plan of action.

- NCMM problems with ordinary waste piling up are caused by change of routines (not negotiated). The cleaners shall empty the trash twice a week. How ISS ended up with once per week is not easy to explain, but the contracts say cleaning twice a week for the labs. NCMM has made a folder to make it easier for the company and the cleaners to follow up on the cleaning at NCMM.

Item 4-1/18 Election of safety representatives and LAMU-members.

- Camila Esguerra wants replacement, and we will ask Anthony Mathelier. Ingrid, Gladys and Johannes are willing to continue and Rønnaug Kolve has accepted to replace Marit Nyquist Andersen. Stine Wøien will become substitute for Rønnaug and we have to find a substitute for Johannes.

Item 5-1/18 CIM-deviations.

- NCMM has closed three deviations concerning cleaning. NCMM has been refunded for the damage made and has permanently withdrawn the keys. There have been several meetings and there will be a follow up in April. People must report if the cleaning does not work. Concerning the leakage into the fish facility (which is not closed) the company has in addition installed an aqua-stop, but we have received no permanent feedback about the ceiling.

Item 6-1/18 Mandatory courses.

- 14 people have participated on the mandatory courses at UiO in 2017. Three persons took two courses each. Compared to the 45 persons at the local NCMM fire safety introduction for 2017 this is not an inspiring result. HSE at UiO wants proposals for new courses that may be important concerning HSE competence among the employees. If NCMM wants local courses UiO/HSE can advise about procurement and organizers.

Item 7-1/18 The 2<sup>nd</sup> LAMU-meeting 2018 suggested in the end of April

Item 8-1/18 Miscellaneous: Liv must organize a deep cleaning of lab for the SLA-lab. Put up a short and simple waste handling information in the labs.

Attachments for the meeting:

- Item 2 LAMU-report 29.11.17 and - Item 3 Report safety inspection plan of action