

## **Report LAMU NCMM 4- 2018, 29.11.18 at 13.30- 15.00**

**Present:** Ingrid Kjelsvik, Anthony Mathelier, Gladys Tjørhom, Eirin Solberg, Bojana Sredic and Liv Bjørland.  
**Meeting room at E2**

Item 1-4/18 Minutes from meeting 25.09.18 were approved.

Item 2-4/18 Short briefings

- Freezer: The minus 150 freezer broke down 16.11.18. NCMM is in contact with Langeland lab-service to investigate a possible service in Sweden.
- Cold rooms are repaired with some unexpected delays, like roof problems etc.
- Cleaning: It is difficult to control the process of “main cleaning” of labs and offices in the KT-areas. NCMM needs a more price-regulated agreement
- Ultracentrifuge: to be moved next week.
- BHT: NCMM will meet with BHT (Occupational Health Service Unit) on December 12th concerning the plan for HSE-support in 2019. One safety-representative from NCMM will participate at both meetings.
- The Security Operation Center (Day and Night service). Due to deviant information, some employees have expressed uncertainty if the Day and Night service will support NCMM in case of an emergency. NCMM needs to contact the Day and Night service again to make them confirm the correct information and numbers.
- The duty phones must be more visible in the lab, and NCMM must make list of phone-numbers for the duty phones. IT will do the job.

Item 3-4/18 adverse events: NCMM had four adverse advents in November; Two CO2-leakages in cell-labs at E2 and E3. Use of Mercapto-ethanol outside the fume hood. One person had a serious incident falling on oily floor with LN2 in hand. NCMM is working on these cases.

Item 4-4/18 Documentation of HSE information. LAMU went through the proposal of Quiz-questions. We need to subedit the quiz, put in questions about performance (assessment) interview.  
Suggestion: Make it easier to complete and give some links where to find the answers.

Item 5-4/18 Safety inspection will not take place. NCMM has been through a period of changes. People and groups need to settle before we can go through a new inspection in 2019.

Item 6-4/18 1<sup>st</sup> LAMU-meeting 2019.

Decided: February before the winter-holiday

Item 7-4/18 Miscellaneous: Eshrat Babaie, in charge of dosimeters needs a replacement when she retires, and Eirin Solberg needs a replacement as safety representative, taking maternal leave January 2019.

Attachments for the meeting

- Item 2 LAMU-report 25.09.18
- Item 4 HSE questions