

Attendees: Janna Saarela, Anthony Mathelier, Ingrid Kjelsvik, Eirin Solberg, Kristine Mollø-Christensen and Karen-Marie Heintz

Minutes

Item 1-1/21 Approval of minute from the 25.11.20 LAMU meeting

Conclusions: The minute was approved without comment

Item 2-1/21 Short briefings

- **Updates on moving from house D3 (Janna):** Emma and Judith's groups have moved to E with offices in both E and C. Hartmut Lueke's group will move the last week of January. The renovation in Kristine Bonnevis House is almost finished and we need to address the question raised by the group as good as we can. In regards to the asbestos in the building, we will consult the Occupational Health services for an evaluation. Due to the Corona pandemic, not all engineers required to move instruments are available, but we have now waited until the last possible moment and we have to move without assistance from companies in some instances. This is not as safe as we would have wished but we do not have any alternative since it is no longer safe to stay in house D.
- **Training quiz status:** About half of the group leaders have filled out the form with questionnaires for their employees and a reminder will be given in the next group leader meeting.
- **The members of LAMU:** We would like to have a representative for the temporary scientific staff. In addition, like to have a male member to help the gender balance in the committee. We will ask some people in person.

Action items

Person responsible

- ✓ Remind Group leaders to fill out form for Quiz
- ✓ Invite potential members of LAMU

Janna/Ingrid
Karen-Marie

Item 3-1/21 Reorganization after relocation of groups

- **Changes in safety areas (verneområder):** The new Safety areas of NCMC include Oslo science park house E2 and 3, offices in house C4 and areas in Kristine Bonnevis house second floor in the north and east part.
- **Election of new deputy safety representatives:** In addition to the main safety representative Eirin Solberg (Bojana Sredic while Eirin is on maternity leave) and we need two deputy safety representatives (one for House E2 and one for KBH). We must hold an election for these two roles.
- **New floor contacts fire (etasjekontakt brann):** We need fire contacts for E2, E3 and C4. We do not need a floor contact at Kristine Bonnevis House. Suggestions are Nina C4, Carlos E2 and Larissa E3.
- **Reorganization in the chemical archive Ecoonline:** The new common user will be for all NCMC location with one user and password to read.
- **Update of room responsible for all labs (signs):** We need to update all labs with room responsible and all signs in both offices and labs. Need to make a list over all rooms.

Action items	Person responsible
✓ Deputy safety representative election	Karen-Marie
✓ Floor contacts fire	Karen-Marie /Ingrid
✓ Updating room responsible and signs	Karen-Marie/ Edna/ Sandra

Item 4-1/21 Changes in waste handling

- **Waste fraction after FPLC:** The waste fraction from FPLC contain a number of substances in trace amounts (excel sheet as a attachment to the agenda) and some of these have hazards sentences connected to them that makes it difficult to try to get a dispensation for collecting the waste. As a compromise we will apply for a dispensation when only trace amounts the salts and ethanol is present in the buffer and when other substances are used we need to collect the waste and deliver it as Organic waste (7152) for collection by the renovation company.

Conclusions: As a compromise we will apply for a dispensation when only trace amounts the salts and ethanol is present in the buffer and when other substances are used we need to collect the waste and deliver it as Organic waste (7152) for collection by the renovation company. It is important to ensure that all of the waste containing chemicals with hazard sentences are collected and the SOP for the procedure must specify this and a note placed in an appropriate place for reminding users is required.

- **Waste from GMO level 1:** All GMO waste at Kristine Bonnevis House is collected in risk waste. While we have had a procedure on autoclaving the waste before pouring it in the drain. We have included this in the notice to the Directorate of Health. We should approach Kathrine Schou (HES coordinator at IBV) about this again.

Response from Kathrine Schou after the meeting: Even though this is in the notice to the directorate of health, we do not have permission to pour the media in the sink (Bymiljøetaten) and there is the matter of releasing free DNA out in the drain. Her response was that this is not acceptable and we need to collect this. In addition, it will be a requirement in the new Life science building so we eventually need to do this.

Action items	Person responsible
✓ Approach Bymiljøetaten for dispensation for the FPLC waste fraction without harmful chemicals	Karen-Marie
✓ Check what happens with the waste fraction organic waste 7152	Karen-Marie

Item 5-1/21 Safety inspection 2020- Action points

Discussion:

1. We will arrange courses with the help of UIO occupational health service to address problems surrounding Home office

2. Janna has given and will continue to give information in the Institute meeting and on email
3. There will be discussed how to give clear guidelines about home office in the group leader meeting.
4. Due to the move, we need to set a maximum on how many can be in the labs and we might need to have people work in early and late shift again.

Action items

- ✓ Course by Occupational health services
- ✓ Information in institute meeting
- ✓ Guidelines on Home office
- ✓ Post signs about maximum people in labs

Person responsible

Karen-Marie
 Janna
 Janna/Ingrid
 Edna/Karen-Marie

Item 6-1/21 Time for the 2^{de} LAMU meeting 2021 NCMM WIKI
 Thursday 22de of April 2021 10.00-11.30

Item 7-1/21 Miscellaneous

Discussion:

How do we mark the occasion of the moving in to Kristine Bonnevis house in a safe manner in these Corona times? In addition, how do we stay connected as one institute now on two different localizations?

Suggestions from the OHS (BHT):

- Organize some social event on zoom
- In May, we could arrange something outside

Conclusion: We can activate the social committee to look at events we can have on zoom and come back to arranging something in person later.

Other Information

Attachments Excel sheet containing content of FPLC waste