

Board, Centre for Molecular Medicine Norway (NCMM)  
Oslo, 19 November 2018

## Notice of NCMM Board Meeting

Time: Monday 26 November 2018, 12:00  
Place: NCMM

Executive officer: Elisa Bjørgo

Agenda (O = information item, D = discussion item B = decision item)

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### **Case 55-18O Presentations by NCMM group leaders**

All NCMM group leaders will throughout 2018 get the possibility to present their research to the Board in the beginning of each Board meeting. Each group leader gets 5 minutes for a short presentation + 5 minutes for discussion. The group leaders have been asked to outline their main focus areas as well as to highlight what their main challenges are.

Judith Staerk will give her presentation in the Board meeting on November 26.

Proposed

**Decision:** The Board takes note of the briefing.

### **Case 56-18B Approval of minutes from last Board meeting – decision on circulation**

A draft minutes from the Board meeting on October 19 was available (Attachment 1).

Proposed

**Decision:** The minutes are approved.

### **Case 57-18B NCMM budget 2019**

NCMM invites the Board to decide on the center budget for 2019 (Attachment 2). A budget proposal for 2019 has been prepared in accordance with the current agreement on funding from the RCN, HSØ and the UiO, respectively. The proposal provides the research groups with the agreed annual allocation for salary and operation. Furthermore, NCMM plans to invest in instrumentation for two newly recruited group leaders, as well as for the new Director. Some of the instrumentation purchases for the Assistant Director are delayed and will also take place in 2019. The accumulated result at the end of the second period (2019) is allocated to obligations extending beyond the five-year period 2015-2019.

Proposed

**Decision:** The 2019 budget is approved.

### **Case 58-18B SAB – recruitment of new SAB member**

The NCMM Scientific Advisory Board (SAB) has 6 members and since 2017 Richard Treisman is the chair. A short overview of the current SAB members is enclosed (Attachment 3). Erich Nigg retired in 2017 and has previously

informed NCMM that the SAB visit in February 2018 would be his last visit. The recruitment of his replacement as well as the planning of the next SAB visit has been postponed until a new NCMM Director was recruited.

SAB member Margaret Frame was recruited to the SAB in 2014 and has also been involved in the recruitment processes of both the Assistant Director and the new Director. She will step down as Director at the Edinburgh Cancer Research Centre in 2019 and has therefore also asked to be replaced. She has agreed to continue until after the next SAB visit in 2019 but NCMM should start thinking about replacing her as well.

A list of potential SAB candidates was prepared in 2017 when Prof. Rahman was replaced by Prof. Titia Sixma (Case 22-17B). The recruitment of new SAB members was discussed in the last Board meeting (Case 52-18O) and the Board, the SAB as well as the acting and incoming Director of NCMM was asked to suggest potential candidates. An updated list, including potential candidates considered for the NCMM evaluation this spring and approved by the Board in November 2017 (Case 40-17B), is enclosed (Attachment 4).

NCMM Director Janna Saarela will start the process of recruiting a new SAB member to replace Erich Nigg based on the approved list and according to the discussions in the Board. The list can also be used to replace Margaret Frame within the next year.

Proposed

**Decision:** Recruitment of new SAB members will take place based on the approved list of potential candidates and in line with discussions in the Board.

#### **Case 59-18B Evaluation of group leaders – updated guidelines**

Group leader Camila Esguerra will be evaluated for renewal of her contract as group leader in 2019. NCMM will send out a formal invitation to apply for renewal in January 2019 together with a dossier template and guidelines for the recruitment process. This will be the first evaluation since the merger. NCMM and BiO have previously both performed group leader evaluations based on the EMBL model but had separate guidelines for renewal of group leader appointments (Attachment 5). A joint, revised guideline is enclosed (Attachment 6).

Proposed

**Decision:** The revised guideline for renewal of NCMM group leaders is approved.

#### **Case 60-18O Strategy discussion on continuation of NCMM – update**

The Board already in the spring 2017 started a strategy discussion regarding the continuation of the Centre for a third 5-year period. As a national Centre, NCMM in coordination with its current owners wishes to explore the possibility of including all four Health Regions and all four universities with medical schools as owners in the Centre for the upcoming five-year period.

The Director visited the health regions in the spring to meet with representatives from the regional health authorities, university hospitals and universities with medical faculties.

On June 22, the Chairman of the Board, the NCMM Director and Finn-Eirik Johansen had a meeting with UiO rector Svein Stølen, vice rector Per Morten Sandset and the Dean Frode Vartdal to inform them about the ongoing process and to ask the UiO leadership to drive this process towards the other regions throughout the fall. Moreover, a strategy meeting with Per Morten Sandset was also held on September 24 to discuss the evaluation report and the continued process. End of October Sandset suggested that NCMM prepares a pamphlet (max. 2 pages), describing how NCMM benefits the other health authorities today and how their involvement gives an opportunity to take part in the science and development at NCMM. It should also include a description of the current financial support and the situation when we move to the Life Science building. A first draft has been prepared (Attachment 7) and NCMM welcomes input.

Proposed

**Decision:** The Board takes note of the briefing.

**Case 61-180 Health, Safety and Environment –updates**

The Faculty of Medicine has announced that HSE should be a regular topic at Board meetings. Ingrid will give an update in the meeting.

Proposed

**Decision:** The Board takes note of the briefing.

**Case 62-180 New Life Science Building – update**

NCMM will move into the new Life Science building in 2024. The building process is planned to start in the first half of 2019. This fall/winter all the details inside the building and choice of solutions will be decided. Jens Petter Berg will give a brief update about the process in the meeting.

Proposed

**Decision:** The Board takes note of the briefing.

**Case 63-18 Miscellaneous**

Sincerely,

Jens Petter Berg  
Chairman NCMM Board

Hartmut Luecke  
Acting Director NCMM