

## **Report LAMU NCMM 3- 2018, Tuesday 25.09.18 at 13.30- 15.00**

**Present:** Ingrid Kjelsvik Anthony Mathelier, Gladys Tjørhom, Eirin Solberg , Bojana Sredic and Liv Bjørland.  
**Meeting room at E2**

Item 1-3/18 New safety-representatives from 10.09.18.

- Bojana Sredic replaces Johannes Bauer and Eirin Solberg replaces Rønnaug Steen Kolve.

Item 2-3/18 The minutes from meeting 30.05.18 approved.

Item 3-3/18 Short briefings

- In connection with the fire on the roof 31.08.18 the doors to the KT (position 5.5) and Admin (position 4.4) corridor were checked for emergency exit and both worked/able to pull open.
- The compressors for the cold rooms went down early in June. There will be an inspection by the suppliers the 26.09.18, before they offer a tender.
- The sonicator is moved to the dark room 52055B. Fluorescence microscope (relocated to room 51060) is postponed until October 1<sup>st</sup>. The relocation is done to prepare for the Vitrobot room.
- Kjetil Taskéns group is moving out mid-October. NCMM expects a confirmation from the new director within 14 days. Emma Haapaniemi will start her work in January next year. The remaining people from Ian Mill's group will move out in June 2019.

Item 4-3/18 Experience with the system for waste handling in the office areas.

- There are huge problems concerning handling of paper waste in the office-corridors. NCMM wants the boxes for paper replaced. People create "Private solutions" everywhere, which the cleaners do not empty. NCMM sent a request 24.09.18, [service@forkningsparken.no](mailto:service@forkningsparken.no) to get small containers also for paper in the corridor and all containers labeled.

Item 5-3/18 Topic for safety inspection will be on chemicals. NCMM has to follow up both on groups moving out and groups moving in. The challenge is ECO-online registration and chemical waste.

Item 6-3/18 Documentation of adapted in house education/training for NCMM lab-activity.

- The board has requested a better system for NCMM is to verify that people read the HSE-information. NCMM will try to make an electronic questionnaire, which people need to answer to be allowed entrance to the labs.

Item 7-3/18 4<sup>th</sup> LAMU-meeting 2018.

- Decided: Thursday 29<sup>th</sup>, at 13.30

Item 8-3/18 Miscellaneous

- Is it better to split delivery of goods between House E and D? NCMM tried the split after becoming one center, but it did not work out. People became annoyed with misplaced deliveries, and the transport company had a hard time finding the correct location. One reception for delivery is the best we can do.
- What do we do when people do not follow the lab rules? The safety representative can report it into CIM if people is not willing to correct their behavior.
- NCMM needs to make a decision for the future of Supply Center at NCMM after KT's departure.
- The KT-office corridor: NCMM needs to do full renovation (cleaning and painting). People left in the corridor must move out of the offices and move back later.