



## Saksfremlegg

Til: Fakultetsstyret  
Fra: Institutt for klinisk medisin

Sakstype: Orienteringssak  
Møtedato: 26.09.2023  
Notatdato: 06.09.2023  
Saksbehandler: Gina Clausen

### Evalueringsprotokoller «Terms of Reference» (ToR) fra Institutt for klinisk medisin

Institutt for klinisk medisin (Klinmed) har funnet det hensiktsmessig å koordinere evalueringsprotokollene med våre to samarbeidende universitetssykehus:

For OUS-delen av instituttet meldes administrative enheter på instituttets klinikknivå og forskergrupper på avdelingsnivå sammen med korresponderende klinikker ved Oslo universitetssykehus HF (OUS). Som kjent er det med OUS avtalefestet samsvar i klinikkorganisering, hvor OUS-klinikkene er egne administrative enheter. Totalt er 15 klinikker meldt inn til NFR. OUS og Klinmed har i all hovedsak integrerte forskningsgrupper, er samlokaliserte, deler infrastruktur og har i stor grad samordnet linjestruktur/organisering og forskningsledelse på klinikknivå. OUS og Klinmed har også godt over 70 prosent sampublisering av vitenskapelige artikler. Det er derfor ikke mulig å skille OUS og Klinmed institusjonelt i evalueringen.

OUS klinikkene skal selv utforme sine evalueringsmandater (ToR). Disse skal godkjennes av klinikkens ledelse og sendes til NFR innen fristen 30. september.

For Ahus-delen av instituttet meldes klinikkene ved Campus Ahus sammen med Akershus universitetssykehus HF (Ahus). Ahus har valgt å melde inn hele sykehuset på nivå 1. De sender derfor inn en ToR som omfatter alle fagmiljøene. På Ahus skal ToR godkjennes av sykehusets styre.

I tråd med bestillingen fra NFR hvor fakultetstyrene har blitt bedt om å godkjenne ToR legges det ved to eksempel-maler på ToR, en fra Medisinsk klinikk OUS-Klinmed, og en fra Ahus-Klinmed.

Dag Kvale  
Instituttleder

Astrid Aksnessæther  
Administrasjonssjef

*Vedlegg:*

1. Eksempel mal ToR OUS –Klinmed - MDK
2. Eksempel mal ToR Ahus – Campus Ahus

# Appendix A: Terms of References (ToR)

The boards of Division of Medicine, Oslo University Hospital, and the Faculty of Medicine, University of Oslo, mandate the evaluation committee appointed by the Research Council of Norway (RCN) to assess the Division of Medicine based on the following Terms of Reference.

## Assessment

You are asked to assess the organisation, quality and diversity of research conducted by Division of Medicine as well as its relevance to institutional and sectoral purposes, and to society at large. You should do so by judging the unit's performance based on the following five assessment criteria (a. to e.). Be sure to take current international trends and developments in science and society into account in your analysis.

- a) Strategy, resources and organisation
- b) Research production, quality and integrity
- c) Diversity and equality
- d) Relevance to institutional and sectoral purposes
- e) Relevance to society

For a description of these criteria, see Chapter 2 of the life sciences evaluation protocol. Please provide a written assessment for each of the five criteria. Please also provide recommendations for improvement. We ask you to pay special attention to the following aspects in your assessment:

1. *The conduct of large-scale clinical studies, either funded by competitive national and international funding agencies, or resulting from a collaboration with industry partners.*

In addition, we would like your report to provide a qualitative assessment of Division of Medicine as a whole in relation to its strategic targets. The committee assesses the strategy that the administrative unit intends to pursue in the years ahead and the extent to which it will be capable of meeting its targets for research and society during this period based on available resources and competence. The committee is also invited to make recommendations concerning these two subjects.

## Documentation

The necessary documentation will be made available by the life sciences secretariat at Technopolis Group.

The documents will include the following:

- a report on research personnel and publications within life sciences commissioned by RCN
- a self-assessment based on a template provided by the life sciences secretariat

- a synopsis of the most important clinical trials that are conducted at the Division of Medicine (*link to synopsis here: ....*).

### **Interviews with representatives from the evaluated units**

Interviews with the Division of Medicine will be organised by the evaluation secretariat. Such interviews can be organised as a site visit, in another specified location in Norway or as a video conference.

### **Statement on impartiality and confidence**

The assessment should be carried out in accordance with the *Regulations on Impartiality and Confidence in the Research Council of Norway*. A statement on the impartiality of the committee members has been recorded by the RCN as a part of the appointment process. The impartiality and confidence of committee and panel members should be confirmed when evaluation data from Division of Medicine are made available to the committee and the panels, and before any assessments are made based on these data. The RCN should be notified if questions concerning impartiality and confidence are raised by committee members during the evaluation process.

### **Assessment report**

We ask you to report your findings in an assessment report drawn up in accordance with a format specified by the life sciences secretariat. The committee may suggest adjustments to this format at its first meeting. A draft report should be sent to the Division of Medicine and RCN. The Division of Medicine should be allowed to check the report for factual inaccuracies; if such inaccuracies are found, they should be reported to the life sciences secretariat within the deadline given by the secretariat. After the committee has made the amendments judged necessary, a corrected version of the assessment report should be sent to the board of Division of Medicine, Oslo University Hospital, and the Faculty of Medicine, University of Oslo and the RCN after all feedback on inaccuracies has been received from Division of Medicine.

## **Appendix A: Terms of References (ToR)**

The boards of Akershus University Hospital, and the Faculty of Medicine, University of Oslo, mandate the evaluation committee appointed by the Research Council of Norway (RCN) to assess the Akershus University Hospital and Institute of Clinical Medicine, Campus Akershus University Hospital (Ahus), University of Oslo based on the following Terms of Reference.

### **Assessment**

You are asked to assess the organisation, quality and diversity of research conducted by Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo as well as its relevance to institutional and sectoral purposes, and to society at large. You should do so by judging the unit's performance based on the following five assessment criteria (a. to e.). Be sure to take current international trends and developments in science and society into account in your analysis.

- a) Strategy, resources and organisation
- b) Research production, quality and integrity
- c) Diversity and equality
- d) Relevance to institutional and sectoral purposes
- e) Relevance to society

For a description of these criteria, see Chapter 2 of the life sciences evaluation protocol. Please provide a written assessment for each of the five criteria. Please also provide recommendations for improvement. We ask you to pay special attention to the following [n] aspects in your assessment:

1. The conduct of Clinical Trials, both investigator-initiated and industry-initiated
2. Innovation projects, either conducted in collaboration with industry, or funded by national and international funding bodies

In addition, we would like your report to provide a qualitative assessment of Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo as a whole in relation to their strategic targets. The committee assesses the strategy that the administrative unit intends to pursue in the years ahead and the extent to which it will be capable of meeting its targets for research and society during this period based on available resources and competence. The committee is also invited to make recommendations concerning these two subjects.

### **Documentation**

The necessary documentation will be made available by the life sciences secretariat at Technopolis Group.

The documents will include the following:

- a report on research personnel and publications within life sciences commissioned by RCN
- a self-assessment based on a template provided by the life sciences secretariat

### **Interviews with representatives from the evaluated units**

Interviews with the Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo will be organised by the evaluation secretariat. Such interviews can be organised as a site visit, in another specified location in Norway or as a video conference.

### **Statement on impartiality and confidence**

The assessment should be carried out in accordance with the *Regulations on Impartiality and Confidence in the Research Council of Norway*. A statement on the impartiality of the committee members has been recorded by the RCN as a part of the appointment process. The impartiality and confidence of committee and panel members should be confirmed when evaluation data from Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo are made available to the committee and the panels, and before any assessments are made based on these data. The RCN should be notified if questions concerning impartiality and confidence are raised by committee members during the evaluation process.

### **Assessment report**

We ask you to report your findings in an assessment report drawn up in accordance with a format specified by the life sciences secretariat. The committee may suggest adjustments to this format at its first meeting. A draft report should be sent to the Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo and RCN. The Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo should be allowed to check the report for factual inaccuracies; if such inaccuracies are found, they should be reported to the life sciences secretariat within the deadline given by the secretariat. After the committee has made the amendments judged necessary, a corrected version of the assessment report should be sent to the board of Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo and the RCN after all feedback on inaccuracies has been received from Akershus University Hospital and Institute of Clinical Medicine, Campus Ahus, University of Oslo.